



Association of National Development  
Finance Institutions in Member Countries of  
The Islamic Development Bank

**ADFIMI International Development Forum on  
“SME Finance and Development in the Age of Digitalization”  
The Marmara Taksim Hotel, Istanbul, Turkey, 11-12 September 2018  
Closing date for the application: 31 August 2018**

*It is highly recommended to fill this form in electronically through this website:*

<https://goo.gl/forms/vqDOUTYqijgnOmVF3>

This form should be filled in and signed by the candidate in typewritten form or printed in block letters.

<b>1) Title (Mr./Ms./etc.):</b>	Nationality:
Name:	Surname:
<b>2) Mailing Address</b>	
Tel:	Fax:
E-mail:	Web site:
<b>3) Contact person in case of emergency</b> Tel:	Email:
<b>4) Institution / Company</b> Section / Position:	
<b>5) Flight details</b>	
Date of Arrival in <b>Istanbul</b> :	Date of Departure from <b>Istanbul</b> :
Flight number / Arrivial time:	Flight Number / Departure time:
<b>6) Hotel reservation details</b>	
<b>Name of Hotel:</b>	<b>Name of Hotel:</b>
Check-in date:	Check-out date:
<input type="checkbox"/> Single room	<input type="checkbox"/> Double room
<b>7) Airport - Hotel Transfer (two way) (ADFIMI Members only)</b>	
<input type="checkbox"/> Yes I request airport pick up	<input type="checkbox"/> No I do not request airport pick up

**REGISTRATION POLICY**

- Participants are entitled to receive coffee and lunch during forum breaks, other expenses including travel, accommodation, meals (other than lunches on 11-12 September 2018) etc. shall be to the account of the participant.
- Registration will not be confirmed until **registration form is signed and returned** to ADFIMI by **31 August 2018**.

**Cancellation, Postponement and Replacement Policy:**

- ADFIMI is not responsible for any loss or damage as a result of a replacement, change, cancellation or postponement of an event. ADFIMI shall not assume any liability in case this Forum is cancelled, rescheduled or postponed due to unforeseen events, Act of Allah, or any other event that prevent performance of this Forum. For the purposes of this clause, a fortuitous event shall include, but not limited to; war, riot, labour strike, fire, bad weather or the like.
- Kindly note that speakers and topics were confirmed at the time of announcement, however, circumstances beyond the control of the organizers may necessitate replacement, change or cancellation of the speakers and/or topics. In such cases, ADFIMI reserves the right to change or modify the announced speakers and/or topics when necessary. Any replacement or alteration will be announced on ADFIMI's web page immediately.

I have read ADFIMI's Registration Policy and accept its terms and conditions.

I certify that my statements in reply to the foregoing questions are true and complete to the best of my knowledge.

Candidates should be in good health. Participants must take **life** and **medical insurance** coverage in their home countries to cover their travel and stay in **Istanbul, Turkey**. **ADFIMI does not accept any liability due to illness, accident or loss of life of participants.**

*Place and Date*

*Name and Signature of Applicant*

<b><u>ADFIMI's Contact Details:</u></b> Address: Saka Mehmet Sk, No:13, Kat: 2, Sultanhamam, Eminönü, 34116, İstanbul, Turkey Web site: <a href="http://www.adfimi.org">http://www.adfimi.org</a> , <a href="mailto:adfimi@adfimi.org">adfimi@adfimi.org</a> , <a href="mailto:info@adfimi.org">info@adfimi.org</a> Phone: + 90.212.526 51 26 – 27, Fax: + 90.212.526 51 28	<b><u>ADFIMI's US Dollar Account Details:</u></b> Account No: 53000734 IBAN :TR92 0001 2009 8480 0053 000 734 Bank : Turkiye Halk Bankası Sultanhamam Branch (Code: 848) Address : Eminönü, İstanbul, Turkey SWIFT : TRHBTR2A (Head Office)
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